



Enrolments

- During Term 2 each year teachers discuss with families and the director / admin about children who may stay for a second kindy year. Places are reserved for these children prior to the first round of enrolment offers being made. These families are given until the end of Term 3 to confirm or decline.
- After the annual Open Day enrolment offers are sent via email to families in order placed on the waiting list. Please check with us if you believe your email address may have changed since putting your child on the waiting list.
- Families are given a strict deadline to respond to the email enrolment offer. This online form MUST be completed together with the payment of the non-refundable \$100 enrolment fee and \$120 association membership fee (total \$220) within the specified deadline.
- If there is no response and/or no payment by specified deadline, we assume you are declining and will move on to the next family on the waiting list. The waiting list is heavily oversubscribed, so there will be no extension to deadlines in the interests of fairness to all families seeking enrolment opportunities.
- Preference of group will be given as per order of the waiting list and as per availability at time of enrolment offer.
- If your preferred option is not available you may accept enrolment by paying the fee and be placed on an internal waiting list to swap groups. We cannot guarantee this will occur however.
- After completion of the acceptance form and payment is made, kindy will email you final confirmation with a request for further information and another online 'enrolment confirmation' form.
- There will be additional online paperwork requirements towards the end of the year as part of the enrolment and orientation process. While these may seem onerous, they are mandatory for families as part of the Queensland Government's Kindergarten Funding requirements.